



# भारतीय सूचना प्रौद्योगिकी संस्थान, इलाहाबाद Indian Institute of Information Technology, Allahabad

An Institute of National Importance by Act of Parliament  
Deoghat, Jhalwa, Allahabad-211012 (U.P.) INDIA

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**Ref. No. :** IIIT-A/ENQ/DR(S&P)/265/2016

**Date:** 05th October 2016

## **TENDER NOTICE**

Sealed quotations are invited under Two Bid Systems (Technical & Financial) for Purchase of "**Microscope**" for Indian Institute of Information Technology, Allahabad. The detailed specifications and terms & conditions are given in **Annexure I, II & III**.

The document may be obtained on payment of ₹500/- (Five Hundred Only) as tender processing fee from the counter at Jhalwa Campus, Allahabad. It can also be downloaded from the Institute web site www.iiita.ac.in and be submitted along with ₹500/- of tender processing fee in form of DD.

The "Technical and Commercial Bids" in two separate sealed envelopes placed in a single envelope with name of the tender, ref. number and closing date subscribed on the top of the envelope addressed to the Deputy Registrar (S&P), IIIT-Allahabad upto **26/10/2016 at 12:00 Noon**. Quotations duly sealed may also be dropped in the tender box placed in the office of the Deputy Registrar (S&P), IIIT-Allahabad. Basic rate, taxes and freight charges etc. must be quoted separately, F.O.R. destination at IIIT-A, Jhalwa, Allahabad.

The technical bid received in prescribed proforma will be opened in the presence of the tenderers, or authorized representatives interested to be present with authorization letter on **26/10/2016 at 3:30 P.M.** The Financial bids of technically qualified tenderers will only be opened after technical evaluation by the Technical Committee. Basic rate, taxes and freight charges etc. must be quoted separately,

**(Dr. Seema Shah)**  
**Deputy Registrar (S&P)**

**Copy to:**

- Hon'ble Director for kind information.



## Technical Bid

(On letter head of the Firm & in a separately sealed envelope)

### PROFORMA FOR APPLICATION

1. Name of the firm :- .....
2. Address of the firm :-.....  
.....
3. Phone Number (With Code):- .....
4. Proprietor's name: - .....
5. Address of Proprietor: - .....
6. Proprietor's Phone No. :- .....
7. Details of the firm:-
  - (a) Date from which the firm is operating: - .....
  - (b) Turnover of the firm during: - FY 2013-14 (₹).....  
FY 2014-15 (₹).....  
FY 2015-16 (₹).....

**(Please attach documentary evidence)**

  - (c) PAN No. :- .....
  - (d) TIN No. :- .....

**8. Tender Processing Fee:** An amount of Rs. 500/- (Five Hundred Only) of tender (non refundable) is to be paid cash or DD payable in favour of **Indian Institute of Information Technology Allahabad** payable at **Allahabad**.

**9. E.M.D. :** The tenders should be accompanied in a form of a **Demand Draft/FDR** in favour of **Indian Institute of Information Technology Allahabad** payable at **Allahabad** (Any bid without EMD will not be considered). EMD should be enclosed with the Technical Bid document in a separate envelop. The EMD will be returned to the unsuccessful bidders within 15 days and to the **successful bidders have to submit bank guarantee of 10% of total value, valid beyond 2 months of warranty period.**

**Amount of EMD as below:**

Sl. No	Description	EMD Amount	DD No./FDR Date
1.	Microscope	20,000/-	



**Annexure-II**

**Technical Compliance**  
**(To be attached with technical bid)**

**Microscope Specifications**

S.No.	Part	Specifications	Compliance	Deviation
1.	Microscope stand	Upright microscope stand with halogen/LED illumination for transmitted and halogen/LED illumination for reflected light with adjustable focus stop fine focusing for bright field, dark field & reflected Microscopy.  <b>*Halogen/LED Power must be specified by the vendor.</b>		
2.	Stage	Mechanical stage with X-Y movement, travel range 150x50 mm.		
3.	Objective	Three objective : 5x,10x,50x		
4.	Eye piece	Focusable 10X/16X eye pieces with 100:0 / 0:100/ 50:50 two way facility or three way facility  <b>Measuring capability must be a minimum of 0.5 microns.</b>  Must have the provision of height measurement by graduated focus adjustment.		
5.	Filters	<b>Specified by the vendor.</b>		
6.	Nose piece	Brightfield/darkfield : <b>Specified by the vendor.</b>		
7.	Measuring Specimen height	30-50 mm in reflected and transmitted mode.		
8.	Camera	Scientific digital CMOS camera with 5 megapixel. With USB interface.		
9.	Display	Must have the provision to display and capture image on the computer screen. <b>Computer specifications:</b> Intel core i5 processor 3.2 GHz . 6 GB RAM 500GB HDD USB ports (Minimum 6): (3.0 & 2.0) 17" LED Monitor Keyboard, Mouse		
10	Power supply	Single phase, 220-240V, 50 Hz		
11	Dust protection	<b>Specified by the vendor.</b>		
12	Imaging software	OEM Imaging software with lifetime validity: <b>Specified by the vendor</b>		

**Note:**

- 1. The microscope must be complete in all the aspects.**
- 2. The supplier needs to depute the service engineer to install and give an interactive demonstration on the application and operation of the microscope.**

Signature of the tenderer

Seal of the firm





**Terms and Conditions:**

1. F.O.R. destination at Indian Institute of Information Technology, Allahabad
2. Preference will be given to the firm, if Manufacturer/Sole distributor.
3. Quoted rate should be valid at least for 60 days.
4. Turnover of the firm should be 25 lakh for the last two year.
5. The quality and specification be adhered to strictly. If not found according to specification, supply will not be accepted.
6. Bidder must sign in each and every page of the enclosed tender documents.
7. Separate order may be issued to firms on the basis of lowest price.
8. Enquiry/tender must be quoted in prescribe format on the company/firm letter head.
9. It is most essential that it should be mentioned clearly that the price basis, payment terms, works schedule taxes and duties, validity, transportation charges.
10. Replacement, Guarantee and Warranty as applicable should be clearly mentioned in quotation
11. **Security Deposit** : The Person/Firm whose tender be accepted will submit the Bank Guarantee from Nationalized bank to the value 10% of total amount valid beyond 2 months of warranty period. After which EMD will be released or adjusted accordingly.
12. Trade/Sales tax/VAT or any other tax or other charges on the material, which has not been mentioned while quoting their rates shall not be paid by the Institute under any circumstances. The firm has to bear all taxes.
13. Upon verification/evaluation/assessment, if in case any information furnished by the Bidder is found to be false/incorrect, their bid shall be summarily rejected and no correspondence on the same shall be entertained. It is the responsibility of bidder to verify the authenticity of any third party document being submitted as part of the eligibility requirements. EMD will be forfeited if any forged or false document is submitted.
14. Payment will be made within fifteen days after completion of work and satisfactory report from end.
15. May feel free to contact on E-mail **info.purchase@iiita.ac.in**, Ph. No. : **0532-292-2217, 2051**.
16. In view of wide publicity the details are also available on our web site (**www.iiita.ac.in**), may be seen.
17. Kindly quote your Income Tax PAN No./TIN No., Service Tax Registration No. etc. mandatory on the quotation raised by you. If PAN No. not quoted, 20% Tax will be deducted at source.
18. The lowest rate will not be the basis of claim to get the order.
19. Supply within 4-5 weeks from the receipt of the Purchase order. If, the supply delayed beyond the stipulated time of completion of supply penalty of 1% per weeks of total cost may be imposed at the discretion of competent authority. The penalty may be upto 10% of the total cost.
20. Conditional tenders will not be considered in any case. They will be summarily rejected.
21. All disputes are subject to jurisdiction of Courts at Allahabad.
22. Director, Indian Institute of Information Technology, Allahabad reserves the right to reject or accept any tender.
23. Kindly mention enquiry reference number, subject, due date contact address etc on envelops. Incomplete quotation will not be accepted.

(Dr. Seema Shah)  
Deputy Registrar (S&P)





## Financial Bid

(To be quoted on the company letter head with the below prescribed proforma only)  
(Sealed separate envelop)

### Microscope Specifications

S. No.	Part	Specifications	Qty	Unit rate	Total
1.	Microscope stand	Upright microscope stand with halogen/LED illumination for transmitted and halogen/LED illumination for reflected light with adjustable focus stop fine focusing for bright field, dark field & reflected Microscopy. <b>*Halogen/LED Power must be specified by the vendor.</b>	01		
2.	Stage	Mechanical stage with X-Y movement, travel range 150x50 mm.			
3.	Objective	Three objective : 5x,10x,50x			
4.	Eye piece	Focusable 10X/16X eye pieces with 100:0 / 0:100/ 50:50 two way facility or three way facility <b>Measuring capability must be a minimum of 0.5 microns.</b> Must have the provision of height measurement by graduated focus adjustment.			
5.	Filters	<b>Specified by the vendor.</b>			
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10	Power supply	Single phase, 220-240V, 50 Hz			
11	Dust protection	<b>Specified by the vendor.</b>			
12	Imaging software	OEM Imaging software with lifetime validity: <b>Specified by the vendor</b>			

**Note:** Financial Bid must be given in this format only on vendor's letter head.

**Signature of the tenderer with seal**